



Board of Directors Minutes

Tuesday December 6, 2012
University College, University of Toronto, Room 253
Toronto, Ontario

Present: Sean Hillier (Co-Chair), Shelley Craig, Lauryn Kronick (items 1-6), Kerry Bell, Paul Saguil (items 1-5), Susan Gapka Evan Dean (items 4-12), Roy Mitchell (items 4-12)
Guests: Kevin Beaulieu
Regrets: Francisco Alvarez
Absent: Chad Simon

Meeting called to order at 6:49 pm

Item	Actions
<p>Item 1: Approval of Agenda</p> <p><i>Motion: To approve the agenda for 6-December-2012 as presented at the Board of Directors meeting.</i></p> <p>Moved: S. Hillier Second: L. Kronyck Carried Unanimously</p>	
<p>Item 2: Approval of Past Minutes</p> <p><i>Motion: To approve the minutes of 15-November-2012 Board Meeting as edited.</i></p> <p>Moved: S. Hillier Second: S. Craig Carried Unanimously</p>	
<p>Item 3: Executive Director's Report</p> <p>K. Beaulieu presented the Executive Director's report, as well as an update on volunteer and staff recruitment, advising that Ben Freeman has been hired to the position of Director of Development.</p>	
<p>Item 4: New Board Committee</p> <p>Discussion was held about the formation of an Art & Culture Committee/Working Group</p> <p><i>Motion: To direct to staff to meet with F. Alvarez, R. Mitchell, K. Bell, M. Smith, L. Kronick to discuss the 2013 Arts & Culture Plan and report back to the board at the January Board Meeting</i></p> <p>Moved: S. Gapka Second: S. Hillier</p>	<p>K. Beaulieu, TK, & B. Freeman to meet with F. Alvarez, R. Mitchell, K. Bell, M. Smith & L. Kronick to discuss the 2013 Arts & Culture Plan and report back to the board at the January Board Meeting</p>

Carried Unanimously	
<p>Item 5: Legal Committee Update</p> <p>Motion: <i>To move in-camera</i></p> <p>Moved: P. Saquil Seconded: S. Hillier Carried Unanimously</p> <p>Motion: <i>To move out of in-camera</i></p> <p>Moved: P. Saquil Second: S. Gapka Carried Unanimously</p>	
<p>Item 6: Board Committee Reports</p> <p>Board Recruitment & Development Committee – no update, K. Bell chosen as chair Community Relations – no update, L. Kronick chosen as chair Finance & Audit – M. Smith presented an updated Terms of Reference</p> <p>Motion: <i>To approve the Finance and Audit Terms of Reference as edited</i></p> <p>Moved: M. Smith Second: K. Churn Carried Unanimously</p> <p>Governance – update provided about Board Committee Recruitment, E. Dean chosen as chair</p> <p>Human Resources & Compensation Committee – S. Craig provided an update on the 1st meeting, S. Craig chosen as chair</p> <p>Motion: <i>To approve the Human Resources & Compensation Terms of Reference as presented</i></p> <p>Moved: S. Craig Second: S. Hillier Carried Unanimously</p> <p>WorldPride 2014 Committee – S. Hillier provided an update on WP14</p>	<p>F. Alvarez & K. Beaulieu to provide a comprehensive WP14 report at the January Meeting</p>
<p>Item 7: Update on Strategic Planning Process and Next Steps</p> <p>S. Hillier & K. Beaulieu provided an update on the Strategic Planning Process. Final Report is expected for 11-Dec-12.</p>	
<p>Item 8: Board Goals for 2013</p> <p>Board held a discussion on setting Goals for the 2013 year.</p>	<p>Executive to coordinate, with Staff, a board retreat to be held in January to discuss the Strategic Plan,</p>

	Board Goals & other items.
<p>Item 9: Review of Dispute Resolution Process (DRP)</p> <p>K. Beaulieu provided an update on the DRP. Item to be re-addressed at the next meeting.</p>	
<p>Item 10: Sign Volunteer Agreements</p> <p>E. Dean presented the Board Volunteer Agreement to the Board and Police Record Check forms.</p>	
<p>Item 11: Other Business</p> <ol style="list-style-type: none"> 1) Website – Board Members to provide bio and pictures to K. Beaulieu so that the board can be updated 2) Board Documentation – Information and documents need to be provided 48hrs before the board meeting 3) Board Meeting – Executive to develop a clearer process for setting board meeting times 4) Incorporation Papers – To be updated 5) Business Cards – New business cards being ordered 	
<p>Item 12: Adjournment</p> <p><i>Motion: To adjourn the meeting</i></p> <p>Moved: S. Hillier Second: E. Dean Carried Unanimously</p>	

Meeting adjourned at 9:14pm